

Minutes of Proceedings for the CERTNA Board of Directors
Thursday, October 8, 2009

Larry Walker, Chairman, San Bernardino County
Jim Fitch, Vice-Chairman, Kern County
Bob Werner, Fresno County
Gina Alcomendras, Santa Clara County
Sean Saldavia, Santa Cruz County

Patrick Honny, Executive Director, San Bernardino County

Except where noted, all scheduled items were heard in the San Bernardino County Auditor/Controller-Recorder's Office, Conference Rooms A and B, Fourth Floor, 222 West Hospitality Lane, San Bernardino, California.

Present:

Board of Directors:

Larry Walker, Chairman
Jim Fitch, Vice Chairman
Bob Werner, Member
Mike Rocha, Alternate Member
Carol Sutherland, Alternate Member (Teleconference)

Others in Attendance

Brenda Sizer, FTB
Curt Ehlers, ACS
Darlene Gardener, Santa Clara County
De Ana Thompson, San Bernardino County
Jeani Smith, Kern County (Teleconference)
Kelly Shaffstall, Kern County (Teleconference)
Ken Blakemore, San Joaquin County
Kevin Norris, CERTNA Counsel
Michelle Frazier, FTB
Patrick Honny, San Bernardino County
Ryan Clegg, SPL
Wendy Sulzmann, San Bernardino County
Yvonne Huff, SPL

9:45 AM – Convened meeting of the CERTNA Board of Directors, San Bernardino County Auditor/Controller-Recorder's Office, Conference Rooms A and B, Fourth Floor, 222 West Hospitality Lane, San Bernardino, California.

1. Call to order. The meeting was called to order by Chairman Walker.
2. Presentation of the Agenda – No changes.
3. Action on consent calendar - None.

4. Deferred items – None.
5. Review and approve minutes from the previous meeting.
The minutes from September 10, 2009 were reviewed. A motion to approve the minutes was made by Member Bob Werner. The motion was seconded by Alternate Member Mike Rocha and carried unanimously.
6. Adopt date, hour, and place of next Board meeting.
The next meeting will take place in Santa Clara County on November 12, 2009. A motion was made by Vice Chairman Fitch to hold the November 12 meeting in Santa Clara. The motion was seconded by Member Bob Werner and carried unanimously.
7. Administration.
 - a. Review and discuss calendar of events. Added the California Assessors' Association Annual Conference in San Luis Obispo, October 26-29. CERTNA will be attending as a vendor. CERTNA will also be a vendor at the New Law Conference in Sacramento, December 7-9.
 - b. Review and Discuss Budget Reports. Kelly Shaffstall went over the budget reports. On the CERTNA Deposit Report, Page FNP, Chairman Walker requested that instead of using the wording "Aid from Other Gov Agencies" that "Fee for Services" can be used. Kelly will check with the auditor about the category. CERTNA is not getting aid. A motion was made by Member Bob Werner to approve the budget report. The motion was seconded by Alternate Member Mike Rocha and carried unanimously.
 - c. Report on Honny Utilization. Chairman Walker handed out a report and reviewed the phases for Patrick's position. Discussion regarding the history of Patrick's relationship to the county and CERTNA ensued. A motion was made by Member Bob Werner and seconded by Alternate Member Mike Rocha to receive the report and adopt for the record and the motion contained therein. Kevin Norris as Counsel reviewed the report and found it in good order. The motion was carried unanimously.
 - d. Review and adopt CeRTNA Membership (Director) MOU with El Dorado County. Patrick Honny handed out and reviewed the MOU from Bill Schultz with El Dorado County. A motion to accept the MOU with El Dorado County was made by Member Bob Werner and seconded by Vice Chairman Jim Fitch. The motion was carried unanimously.
 - e. Review and adopt CeRTNA Membership (Client) MOU with Merced County. Patrick Honny indicated that Kent Christensen has signed an MOU with CeRTNA as a client. A motion to accept the MOU with Merced County was made by Member Bob Werner and seconded by Vice Chairman Fitch. The motion was carried unanimously.
 - f. Review and adopt CeRTNA Membership (Director) MOU with San Joaquin County. Ken Blakemore has signed an MOU to join CeRTNA as a Director. A motion to accept the MOU with San Joaquin County was made by Member Bob Werner and seconded by Vice Chairman Jim Fitch. The motion was carried unanimously.

8. Update on certification process. Patrick Honny reported that the CERTNA system has been certified by the Department of Justice as of September 25, 2009 to go operational.
9. Update on county membership development plan. Nothing to report from Chairman Larry Walker.
 - a. CERTNA demo schedule
 - i. None – The CERTNA demo schedule is currently empty. Patrick Honny does not foresee anything coming up until after the New Year.
10. Committee Reports.
 - a. Technical Standards Committee
 - i. Brett Zamora, Chair – No action since previous.
 - b. Legislative Committee
 - i. Patrick Honny-Interim Chair – No action since previous.
 - c. County Certification Policies and Procedures Committee
 - i. Gil Carter-Chair – No action since previous.
11. Public Comment – None
12. New Business – Patrick Honny was informed that at the New Law Conference, there will be an ERDS panel with participation from CERTNA and SECURE. It will be more of a county-orientated presentation including hurdles, background and open panel discussion with questions and answers. Patrick suggested having someone from Kern County and Fresno County to participate and answer any questions that other Recorders may have such as their experiences and lessons learned.

Vice Chairman Jim Fitch asked about the status of the Bill regarding the \$10 fee increase. De Ana Thompson said this should be known by October 15th. Vice Chairman Jim Fitch would like to be contacted on the status.
13. Adjourn. The CeRTNA Board of Directors adjourned at 10:50am.