

Minutes of Proceedings for the CERTNA Board of Directors
October 14, 2010

Board of Directors:

Larry Walker, Chairman, San Bernardino County
Jim Fitch, Vice Chairman, Kern County
Bob Werner, Member, Fresno County
Gina Alcomendras, Member, Santa Clara County
Sean Saldavia, Member, Santa Cruz County
Ken Blakemore, Member, San Joaquin County
Stephen Vagnini, Member, Monterey County
William Schultz, Member, El Dorado County

Except where noted, all scheduled items were heard in the Santa Clara County Roads and Airports Department, Training Room, 101 Skyport Drive, San Jose, California, 95110.

Present:

Board of Directors:

Larry Walker, Chairman, San Bernardino County
Jim Fitch, Vice Chairman, Kern County
Bob Werner, Member, Fresno County
Gina Alcomendras, Member, Santa Clara County
Alicia Sotelo, Alternate Member, Monterey County
Bill Schultz, Member, El Dorado County

CERTNA Staff:

Patrick Honny, Executive Director, San Bernardino County

Off-site Contributors (teleconference):

Ken Blakemore, Member, San Joaquin County
Kevin Norris, Counsel, San Bernardino County
Kelly Shaffstall, Business Manager, Kern County
Wendy Sulzmann, CERTNA Secretary, San Bernardino County

10:00 am – Convened meeting of the CERTNA Board of Directors, Santa Clara County Roads and Airports Department, Training Room, 101 Skyport Drive, San Jose, California, 95110.

1. Call to order. The meeting was called to order by Chairman Walker.
2. Presentation of the Agenda – No changes.
3. Action on consent calendar - None.
4. Deferred items – None.

5. Review and approve minutes from the previous meeting.
The minutes from September 9, 2010 were reviewed.
A motion to approve the minutes as presented was made by Member Werner. The motion was seconded by Vice Chairman Fitch and carried unanimously.

6. Adopt date, hour, and place of next Board meeting.
 - a. 12/2/2010 – 10:00am – Santa Clara County
 - i. Replaces November and December meetings.
 - b. No meeting in January per custom
 - c. 2/10/2011 – 10:00 am – Santa Clara County*A motion was made by Vice Chairman Fitch to adopt the Board meeting calendar. The motion was seconded by Member Werner and carried unanimously.*

7. Administration.
 - a. Update on initial FPPC Filing Requirements. – P. Honny.
Patrick has received approximately 10 Form 700s. There are approximately two weeks to turn in the rest. Patrick will send out another email to those who have not filed.
 - b. Review and discuss calendar of events. – P. Honny. No changes.
 - c. Review and discuss budget reports. –K. Shaffstall. Kelly Shaffstall went over the budget reports.
A motion was made by Vice Chairman Fitch to receive the budget reports. The motion was seconded by Member Schultz and carried unanimously.
 - d. Update on implementation process. – P. Honny
 - i. El Dorado County – TBD – Hopefully to go live this spring.
 - ii. Fresno County – Live – Have two title companies submitting 100%.
 - iii. Kern County – Live – Submission acceptance going very well.
 - iv. Merced County – on hold pending submitter – Moving forward. Still pending a submitter.
 - v. Monterey County – January 2011 – Pushing back to April 2011.
 - vi. San Bernardino County – December 2010 – Go live on December 6, 2010. The audit is on November 1, 2010. First American agreed to be the first title company.
 - vii. Santa Clara County –November 2010 – Some title companies have expressed interest. Still waiting for the signed MOU. Patrick will be in Santa Clara County on October 18-19.
 - viii. Santa Cruz County – May 2011 – Patrick is working with the vendor Manatron to get the scope of work completed.
 - ix. San Joaquin County – October 2010 – Online starting Monday with one Title Company. Have five or 6 other contracts. Ready to go.
 - e. Update on county membership development plan.
Patrick sent out a CERTNA newsletter to every County Recorder.

8. Board of Directors
 - a. Selection of Chairman of the Board
 - i. Term determination – Per Kevin Norris, the terms of the Chair and Vice Chair do not have to be in the by-laws.

A motion was made by Vice Chairman Fitch for a one year term for the Chairman of the Board. The motion was seconded by Member Werner and carried unanimously.

- ii. Nominations – Select a Chair for the one year term from January 1, 2011 to December 31, 2011. There was a nomination for Jim Fitch. A motion was made by Member Werner to close the nominations and declare Jim Fitch elected as Chair of the Board. The motion was seconded by Member Schultz and carried unanimously.
- iii. Selection – The term for the Vice Chair will be on the December 2, 2010 meeting agenda. Jim Fitch would like anyone who is interested in the Vice Chair position to come forward.

9. Committee Reports.

- a. County Certification Policies and Procedures Committee
 - i. Mike Rocha – Chair
Mike Rocha provided committee activity report.

10. Public Comment – There was discussion about counties going live and G2G. New Business – Another item is the December 2, 2010 meeting and saying goodbye to Larry Walker, founding Chair and Bob Werner, Member. Patrick encouraged all to attend. Santa Clara County will find accommodations to fit all attendees. Patrick also gave an update on the employee starting January 1, 2011. Patrick does not have a set date. He should have something before the Board on December 2. Patrick is looking for someone that can give CERTNA administrative support; pay invoices, budget reports, audit, etc. Jim Fitch announced that Kern County's Business Manager who is also CERTNA's business manager, Kelly Shaffstall, is retiring at the first of the year. Chairman Walker invited Kelly to attend live at the December 2nd meeting. The Executive Director will still be located at San Bernardino County unless CERTNA or the San Bernardino County Recorder makes that decision.

11. Adjourn. The CERTNA Board of Directors adjourned at 11:05am.