

Minutes of Proceedings for the CERTNA Board of Directors
July 8, 2010

Board of Directors:

Larry Walker, Chairman, San Bernardino County
Jim Fitch, Vice Chairman, Kern County
Bob Werner, Member, Fresno County
Gina Alcomendras, Member, Santa Clara County
Sean Saldavia, Member, Santa Cruz County
Ken Blakemore, Member, San Joaquin County
Stephen Vagnini, Member, Monterey County
William Schultz, Member, El Dorado County

Except where noted, all scheduled items were heard in the Santa Clara County Training and Conference Center, Room 1, 2310 N. First St., 1st Floor, Suite 102, San Jose, California.

Present:

Board of Directors:

Larry Walker, Chairman, San Bernardino County
Jim Fitch, Vice Chairman, Kern County
Gil Carter, Alternate Member, Fresno County
Gina Alcomendras, Member, Santa Clara County
Carol Sutherland, Alternate Member, Santa Cruz County
Les Flemmer, Alternate Member, San Joaquin County
Alicia Sotelo, Alternate Member, Monterey County
William Schultz, Member, El Dorado County

CERTNA Staff:

Patrick Honny, Executive Director, San Bernardino County

Off-site Contributors (teleconference):

Kevin Norris, General Counsel, San Bernardino County
Rebecca Roche, San Bernardino County

10:05 am – Convened meeting of the CERTNA Board of Directors, Santa Clara County Training and Conference Center, Room 1, 2310 N. First St., 1st Floor, Suite 102, San Jose, California.

1. Call to order. The meeting was called to order by Chairman Walker.
2. Presentation of the Agenda – Patrick Honny had changes. First line on page 3, should read 10:00 A.M. instead of 9:30 AM. Item 6 on page 3 should read 10/14/2010 instead of 10/8/2010.
3. Action on consent calendar - None.
4. Deferred items – None.

5. Review and approve minutes from the previous meeting.
The minutes from June 17, 2010 were reviewed. A motion to approve the minutes as presented was made by Alternate Member Carter. The motion was seconded by Member Schultz and carried unanimously.
6. Adopt date, hour, and place of next Board meeting.
 - a. 8/12/2010 – 10:00am – Santa Clara County
 - b. 9/9/2010 – 10:00am – Santa Clara County
 - c. 10/14/2010 – 10:00am – Santa Clara CountyA motion was made by Member Alcomendras to adopt 8/12/2010 – 10:00am as the next Board meeting in Santa Clara County. The motion was seconded by Alternate Member Carter and carried unanimously.
7. Administration.
 - a. Review and discuss calendar of events. Patrick Honny went over the calendar of events. The only modification to note is the addition of the 10/14/2010 CERTNA Board of Director's meeting in Santa Clara. Chairman Walker asked that the CRAC Annual Conference be added which is August 30-September 1, 2010 and also CRAC New Law which is December 6-8, 2010.
 - b. Review and discuss budget reports. Patrick Honny went over the budget reports. On the last page, #980, the ending balance for CERTNA's cash is \$982,696. Chairman Walker had some questions regarding the budget and asked Patrick to check with Kelly Shaffstall. A motion was made by Vice Chairman Fitch to accept the budget reports. The motion was seconded by Alternate Member Sotelo and carried unanimously.
 - c. Review and adopt Resolution 2010-002.
 - i. Conflict of Interest Policy – Patrick will send this to Board and Members. The policy will take effect 30 days after it is adopted by the CERTNA Board. A motion was made by Vice Chairman Fitch to adopt Resolution 2010-002. The motion was seconded by Member Schultz and carried unanimously.
 - d. Review and adopt Resolution 2010-001.
 - i. FY 10-11 Budget – The estimated income required to meet the operating budget was reduced because the fund balance was higher than originally estimated. Previously adopted. No action required.
8. Update on implementation process.
 - a. El Dorado County – TBD – Have had conversations with El Dorado County. Member Schultz would like CERTNA to talk with some title companies and give a demonstration.
 - b. Fresno County – Live – Alternate Member Carter said that an additional title company will be up this week.
 - c. Kern County – Live – The first recording with a national submitter was done yesterday. Kern County discussed their process further.

- d. Merced County – on hold pending submitter – No change in status.
- e. Monterey County – January 2011 – Working on integration contracts.
- f. San Bernardino County – FY 10/11 – Working on the backend system.
- g. Santa Clara County – August/September – Gina Alcomendras gave an update.
- h. Santa Cruz County – TBD – Target of May 1, 2011.
- i. San Joaquin County – August – Progressing rapidly.

There was discussion if CERTNA could give assistance to title companies who are having a hard time due to budget constraints such as lending equipment, etc. Kevin Norris offered his assistance if there are any questions. This subject will be given to the Committee.

9. Update on county membership development plan. General discussion ensued.

10. Committee Reports.

a. County Certification Policies and Procedures Committee

- i. Mike Rocha-Chair – The Technical Committee has absorbed into the County Certification Policies and Procedures Committee. Mike Rocha gave an update. There was a meeting yesterday. As counties are going live, there is more information to discuss. Also discussed was the current MOU template. There will not be a meeting in August. The next meeting will take place in September. Kevin Norris also discussed the Brown Act. Patrick and Kevin can come up with some guidelines on meeting and the Brown Act. Chairman Walker asked if Kevin could draft something for discussion regarding alternates meeting and what is being discussed so that the committee can continue meeting.

11. Public Comment – None.

12. New Business – General discussion ensued.

13. Adjourn. The CERTNA Board of Directors adjourned at 11:51am.