

Minutes of Proceedings for the CERTNA Board of Directors  
Thursday, January 14, 2010

Larry Walker, Chairman, San Bernardino County  
Jim Fitch, Vice-Chairman, Kern County  
Bob Werner, Fresno County  
Gina Alcomendras, Santa Clara County  
Sean Saldavia, Santa Cruz County  
Ken Blakemore, San Joaquin County

Patrick Honny, Executive Director, San Bernardino County

Except where noted, all scheduled items were heard in the Santa Clara County Training and Conference Center, 2310 N. First Street, Suite 102, San Jose, California.

Present:

Board of Directors:

Larry Walker, San Bernardino County, Chairman  
Jeani Smith, Kern County, Alternate Member  
Gil Carter, Fresno County, Alternate Member  
Mike Rocha, Santa Clara County, Alternate Member  
Carol Sutherland, Santa Cruz County, Alternate Member  
Ken Blakemore, San Joaquin County

Others in Attendance

Norval Chan, EDD  
Michelle Frazier, FTB  
Brenda Sizer, FTB  
Chris Stephan, SPL  
Curt Ehlers, ACS-Exigent  
Brett Zamora, ACS-Exigent  
Patrick Honny, San Bernardino County  
De Ana Thompson, San Bernardino County  
Kevin Norris, San Bernardino County (Teleconference)  
Wendy Sulzmann, San Bernardino County (Teleconference)

9:35 am – Convened meeting of the CERTNA Board of Directors, Santa Clara County Training and Conference Center, 2310 N. First Street, Suite 102, San Jose, California.

1. Call to order. The meeting was called to order by Chairman Walker. Chairman Walker announced the adopted ordinance that combines the Treasurer/Tax Collector and Auditor/Controller-Recorder and the ordinance also reconfigures the Recorder with the Assessor. As of January 3, 2011, Chairman Walker will no longer be Recorder of San Bernardino County. The transition for the CERTNA Board of Directors will probably take place July 1 and start the rotation of the Chairmanship. He will introduce Dennis Draeger (SBC Assessor) to the Recorders' Association this year. The process of this has resulted in the

temporary suspension of recruitment for Department Information Services Administrator but this is back on track.

2. Presentation of the Agenda – No changes.
3. Action on consent calendar - None.
4. Deferred items – None.
5. Review and approve minutes from the previous meeting.  
The minutes from November 12, 2009 were reviewed. *A motion to approve the minutes was made by Alternate Member Rocha. The motion was seconded by Alternate Member Sutherland and carried unanimously.*
6. Adopt date, hour, and place of next Board meeting.  
Alternate Member Jeani Smith stated that the Policies and Procedures Committee really need to meet but asked to not combine with the CERTNA meeting due to budget issues. It was discussed where to have the Policies and Procedures meeting. Chairman Walker said that the travel expenses for this organization can come out of your modernization fund if it has to do with budget issues. Chairman Walker feels the Committee should work out the scheduling of the Policies and Procedures Committee meetings. The Board acknowledges that modernization funds are appropriate for travel. Anything the Committee wants to do to resolve this, the Board will support this. The Board may feel they do not need to meet every month and could rotate the CERTNA and the Policies and Procedures meeting bimonthly.

The next meeting will take place in Santa Clara County on February 11, 2010 at 9:30 am. *A motion was made by Alternate Member Carter to hold the February 11, 2010 meeting at Santa Clara County. The motion was seconded by Alternate Member Smith and carried unanimously.*

7. Administration.
  - a. Review and adopt Addendum 4 to the JPA adding San Joaquin County as a member. Patrick Honny announced that San Joaquin County has been added as a member and representing San Joaquin County is Ken Blakemore. *A motion to adopt Addendum 4 to the JPA adding San Joaquin County as a member was made by Alternate Member Rocha. The motion was seconded by Alternate Member Sutherland and carried unanimously.* Ken was invited to sit on the Board of Directors.
  - b. Review and discuss calendar of events. Per Patrick Honny, the calendar is posted on the website. There is a PRIA event in March.
  - c. Review and Discuss Budget Reports. Patrick Honny reviewed the budget reports. Chairman Walker said that the new member will not immediately affect the budget because they will not pay until the next quarter after they go live.

A motion was made by Alternate Member Sutherland to approve and receive the budget report. The motion was seconded by Alternate Member Smith and carried unanimously.

- d. Review and approve amended JPA language to allow for G2G system development. By direction of the Board, language was developed to allow the JPA to develop the capability to service our government organizations under GC 27279.

A motion was made by Alternate Member Carter and seconded by Alternate Member Smith to adopt the amendment as presented with the following amendments: a typo to the word "compliant", 4 sections where it says "any and all other electronic recording activities", "electronic recording" needs to be deleted; and "1<sup>st</sup> day of February" needs to be changed to the "14<sup>th</sup> day of January". The motion was carried unanimously.

8. Update on implementation process. Patrick Honny congratulated Fresno County and Kern County on going live. Fresno County went live on December 1, 2009<sup>†</sup> and Kern County on December 3, 2009. Patrick has been in communication with the next counties to go live. San Joaquin County's tentative target date to go live is April 1, 2010 and Merced County's tentative target date to go live is July 1, 2010. Santa Clara County is working on a target date, Santa Cruz County and Santa Clara County are working on a target date and Monterey County is before their Board. Alternate member Carter and Alternate member Smith gave an update on their go live experience. Patrick Honny also discussed the go live experience with Fresno and Kern counties. Brett Zamora, Chair of the Technical Standards Committee gave his experience regarding the go live process.
9. Update on county membership development plan. Patrick Honny said that Monterey County is in the process and expect to be done in the first quarter of this year. El Dorado County is working on the CERTNA resolution and passed the ERDS resolution. Solano County is showing extreme interest. Patrick Honny stated that a lot of interest came from the ERDS panel at New Law. Chairman Walker gave compliments to the people who participated on the panel. CERTNA is a six member organization but have seven counties with Merced County as a client member.
10. CERTNA demo schedule
  - i. None
11. Committee Reports.
  - a. Technical Standards Committee
    - i. Brett Zamora-Chair – No report.
  - b. Legislative Committee
    - i. Patrick Honny-Interim Chair – No report.
  - c. County Certification Policies and Procedures Committee
    - i. Gil Carter-Chair – The committee needs to meet soon. Gil Carter asked that he be replaced as Chair. The committee can nominate a chairman and then report back to the Board. Chairman Walker gave thanks to Gil Carter.

12. Public Comment – None

13. New Business – Patrick Honny reported specifically on information regarding agents and reported that he is working with the DOJ to clarify and resolve issues.

Patrick thanked ACS for sponsoring the CERTNA live event at New Law. The Board joined in thanking ACS.

Adjourn. The CeRTNA Board of Directors adjourned at 11:12 am.